Brighton High School Band Boosters

Meeting Agenda | October 5, 2026

Executive Board Members in attendance: Lauren Coffman, Christine Turnbow, Karen Gwidt & Joey Swinkey

Sign-in: Rachel Smith, Bob Houhanisin, Suzy Hill, Nichole Dailey, Aimee Lyons, Lisa Staron, David Gotway, Laura Zizka-Wright, Katie Lee, Danielle Neely, Jenny Sobolevski, Jacquelyn Turkovich, Charles Simpson, Cay Pinchen

1. Introduction and Welcome - Lauren Coffman welcomed everyone.
2. Approval of Agenda - Meeting started at 7:06 PM. Motion to approve: Bob Houhanisin, 2nd: Karen Gwidt
3. Approval of Minutes from last meeting - Motion to approve LZW, 2nd Karen Gwidt
4. Correspondence/Secretary Report - n/a initially, circled back to read a thank you letter from former student & recipient of the Mr. K scholarship from last year, Raquelle
5. Director's Reports
    a. Brighton High School, Mr. Joey Swinkey - Welcome to Band-tober. Busy next few weeks. Schedule review for the month including Fundraising U kick-off, marching practice, VINA tailgate, away pep band and MSBOA. Detroit Lions and mascot Rory will be at the away pep band. MSBOA is the biggest event of the year and musicians will be judged. Logistics are TBD but he talked about most likely having students report to Maltby around 1:00 PM on Monday. Our performance time is scheduled for 7:00 PM on Monday. Request: 3 adults to ride school buses with the students to MSBOA. Brief summary of All State - 10 students auditioned - largest number since Mr. Swinkey has been at BHS.
    b. Scranton Middle School, Mrs. Jennifer Evans - not present. Joey reviewed the updates Mrs. Evans emailed Scranton students
    c. Maltby Intermediate School, Mr. Mike Osborn - not present
6. President's Report - simple thank you and will address Fundraising U at New Business
7. Treasurer's Report - Karen Gwidt & Christine Turnbow - Quick review of financial report. We received $286.36 from quarterly Kroger payout. Asked boosters to sign up for Kroger and/or Busch's rewards and encouraged others to encourage friends and family. We are at a net deficit of appx $35,000 and hoping that Fundraising U will offset that significantly. Paid out over $101,000 thus far.
8. Reports of Committees
    a. Concessions - Suzy Hill - Tap to pay has been a success. Feedback is positive and we are able to use Apple Pay as well. It was suggested that all cashiers working concessions get a quick tutorial and are notified of the new technology. Clean up nights were added to the sign-up genius. It's a bit different with Brighton youth football using the shared space on Saturdays so we still need to tidy after a shift, but deep cleaning and prepping will take place Tuesday nights.

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b. Pit Crew - Cay Pinchen - we will need more volunteers for HOCO parade. Logistics were discussed of moving Lucille and traffic control specifically for the parade. Cay will write down positions/stations for HOCO specific help and will add to the sign-up genius. She suggested we have a Lucille driver for the parade.
c. Traffic Control - Karen Gwidt - great for home games. More discussion on logistics of HOCO. More information to come.

9. Old Business
    a. Review existing by-laws - Lauren Coffman - pulled up bylaw proposed changes on large screen and talked about each proposed changed. The verbiage “Digital” was changed to “Virtual” in regards to meetings that aren’t in person. Proposed changes were: cadence of booster meetings to be bi-monthly and monthly during marching season, booster meetings and executive board meetings may be held virtually if necessary, all executive board members agree to annual background checks that the district provides. Frequency of executive board meetings changed to bi-monthly or as needed. Suggestion to stream general meetings and Joey suggested we use the school’s Google Meet platform. We will stream the next meeting.
    b. Vote to approve new by-laws - Motion to approve: Karen Gwidt, 2nd: Bob Houhansin
10. New Business
    a. Fundraising U - Lauren Coffman - reviewed the program and the kickoff on 10/6. Emphasized that this is an optional fundraiser and the goal is to help with student accounts and not add to financial burden on families. Logistics were reviewed with the same information that Mr. Swinkey emailed out. A FAQ will be made and emailed out to parents. The opt-out is $555 for each student, but it is not necessary at all. If a family chooses this option, payment can be made via Zeffy. We will reevaluate Fundraising U as a platform to determine if the percentage of funds taken by the company is worth it vs a student-led text with our Zeffy link. Spring communications with parents was discussed and plans for spring 2027 are already underway. We are hoping to add a meet and greet after the Scranton winter concert to help answer any questions and to ensure transparency with the costs. Having an earlier buy-in will also allow families to prepare financially and join in on fundraising events and/or concessions.
        i. Email went out over the weekend from Mr. Swinkey
        ii. Kick-off is tomorrow, 10/6 at marching practice. 6:30 PM (slightly early)
        iii. Blitz is in one week on 10/13 at 6:30 PM
        iv. Student-led, parent-supported
        v. 50% goes to student account, 50% goes to general fund
    b. Spirit Wear order - Bob Houhanisin - Successful one-week Band fundraiser. Orders should come in prior to senior night. Meg was happy to execute and worked with JJ Henkleheimer and was very pleased. Ensuring to keep the

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relationship and fundraiser with Ivory Vines was discussed. Lauren Coffman mentioned that she's already talked to the new owners of Ivory Vines and is setting up a fundraiser/ongoing support with them. LZW mentioned our summer uniforms are from Ivory Vines and they've been great partners. Bob talked about the potential for a Christmas spirit wear fundraiser. Offering swag for sale at events/games was discussed. Lauren will check with BAS Athletic Director on rules regarding selling swag.

11. Adjournment - Motion to adjourn 1st Karen Gwidt, 2nd Bob Houhanisin at 8:24 PM